Step 1: Log in to Canvas by using the following URL:
https://trainaustralia.instructure.com/login/canvas
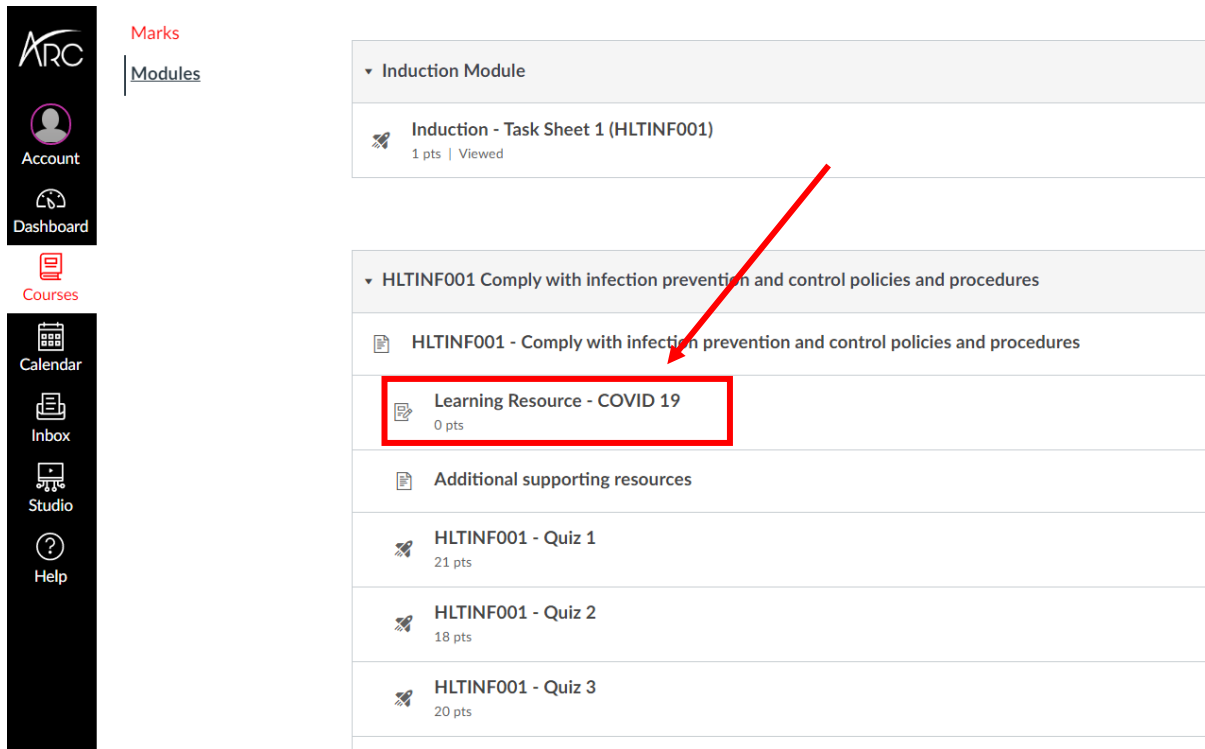
Step 2: Once logged in, you will be on your **Dashboard**. Select your course – **Covid-19 CHC**
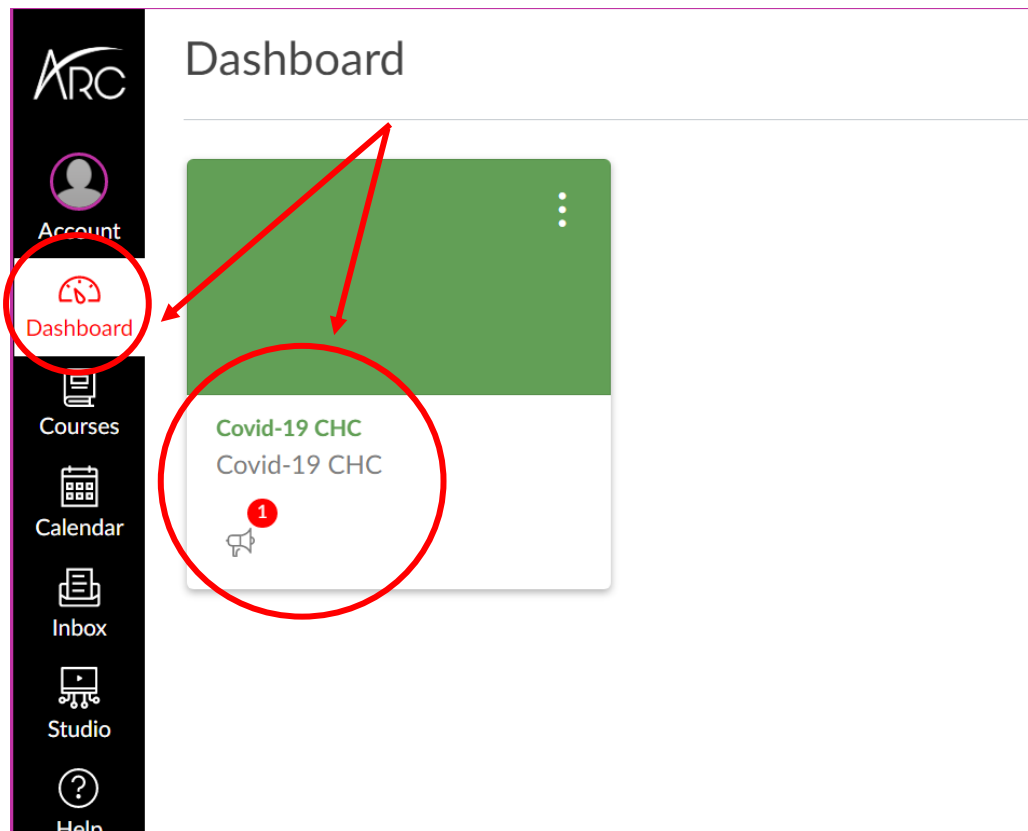
Step 3: Click on **Modules**

Step 4: To access your learning material you need to read, click on **Learning Resource –
COVID 19**

Step 5: Then click **Launch Course**, this will open the resources in a new window.
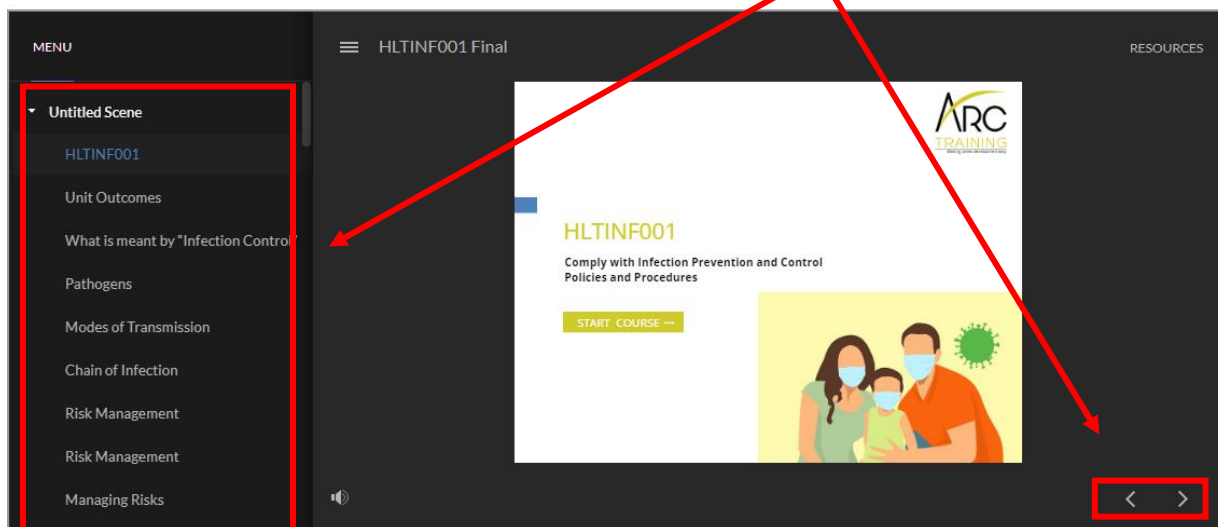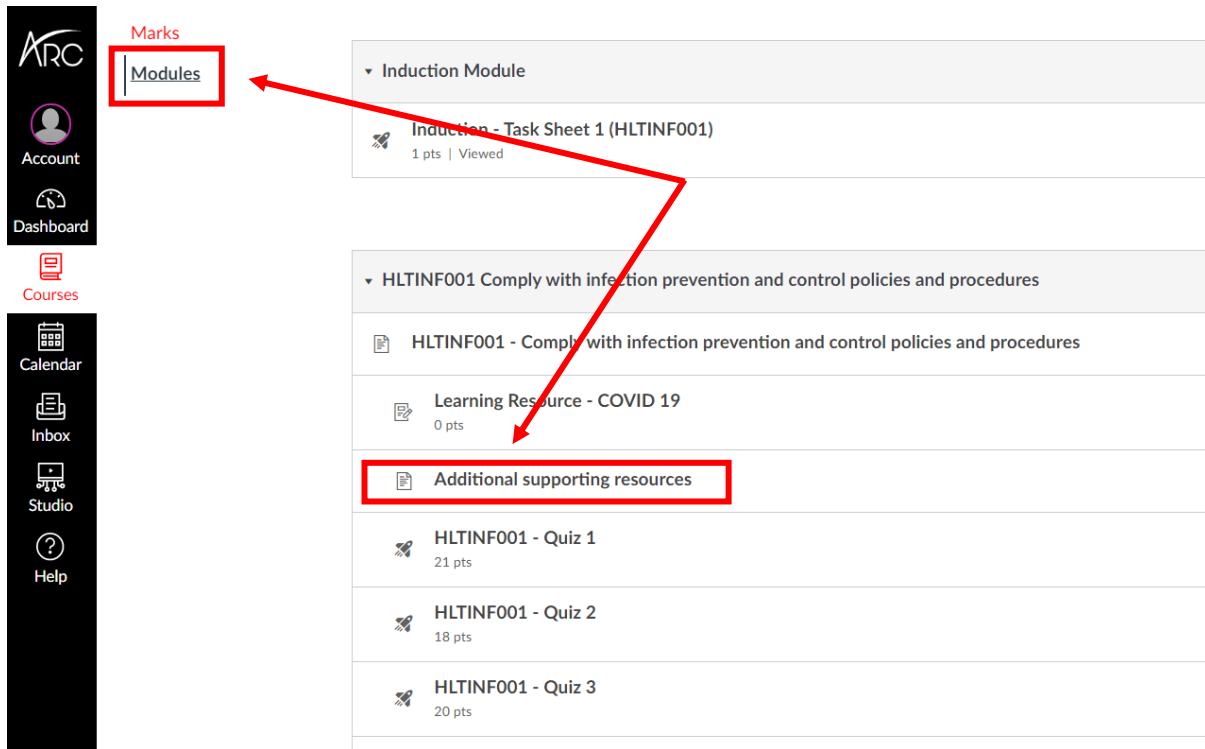
Step 6: Click on the picture of the Nurse to get into the learning material

Step 7: Navigate through the learning material by using the headings on the left-hand side or the arrows on the bottom right-hand corner.
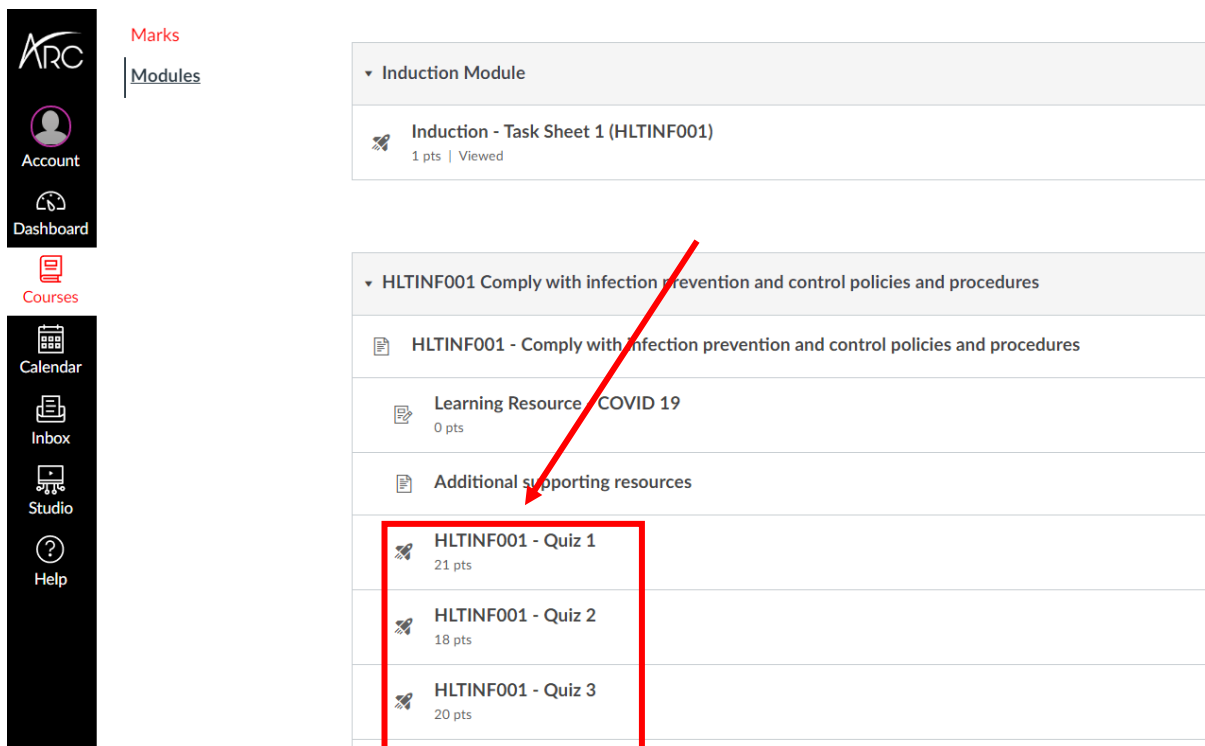
Step 8: On the **Modules** page, click on **Additional supporting resources** to access more useful resources for your course.

Step 9: To answer your assessments, click on **HLTINF001 - Quiz 1, HLTINF001 - Quiz 2** or **HLTINF001 - Quiz 3.**

Step 10: Click on **Take the Quiz** and complete the assessment questions on the next page.

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HLTINF001 - Quiz 1

Due No due date   **Points** 21   **Questions** 21   **Time Limit** None
Allowed Attempts 3

Instructions

Instructions

- Answer all questions
- This quiz may feature short answer, multiple choice, matching and true or false questions
- You have 3 attempts for this quiz. Your trainer will provide feedback if you are required to take the quiz again.
- Due date is an indicative date only. This assessment can be submitted after the due date without penalty.

Take the Quiz

◀ Previous   Next ▶

Step 11: The system will automatically save your answers when you click anywhere in the blank white space on either side of the question. To confirm if your answers have been saved, scroll to the very bottom of the page to check that the timestamp matches the time on your device. If the time, matches, you can now exit the Quiz and come back to it at a later time.

To submit your work, click the **Submit** button. You will need to wait for your Trainer to then mark your assessment submission.

The system will auto-mark the multiple choice and true/false questions. You will need to wait for a Trainer to mark your work before you reattempt the Quiz.

Step 12: Once a Trainer marks your assessments, you can check your how many questions you got correct by clicking on the **Marks** page.

Step 13: A rocket ship will indicate the Trainer needs to mark your assessment. Once marked, you will receive your score for your assessment. You will need to get all questions correct so if you do not get full marks, you will need to attempt the Quiz again.

Name	Due	Status	Score	Out of	
HLTINF001 - Quiz 1			18	21	
HLTINF001 - Quiz 2			🚀	18	
HLTINF001 - Quiz 3			🚀	20	

Step 14: To Resubmit, click on the Quiz, read the feedback given by your Trainer and click on **Take the Quiz Again** and **only redo the questions that you got incorrect.**

You can view your previous answers by going to your **Attempt History** further down this page.

Step 15: If your employer is completing the Third Party Report, you will need to download this document by clicking on **Download your Third Party Observation Checklist here**. You will need to first fill this out before giving it to your supervisor to fill out. Select the **Submit Assignment** button to upload your Third Party Report.

If are not completing the Third Party Report, you will need to attend one of our face to face Simulation sites for our Trainer to observe you.