

BSB50215

DIPLOMA of

BUSINESS



OVERVIEW

This qualification reflects the role of individuals to provide leadership and work in a business environment at a management level. To research, develop and implement work tasks, solutions and monitor the tasks of others to achieve targets.

This course can be delivered in a flexible program of classroom training and self-paced learning activities.

QUALIFICATION STRUCTURE

There are eight (8) units of competency to complete, comprising of eight (8) elective units of competency. Please see the next page for our standard BSB50215 Diploma of Business.

Keep in mind, one of our ARC representatives will be happy to discuss unit selection.

ARC Training offers the opportunity to go through a Recognition of Prior Learning (RPL) process. Please talk to an ARC Training representative about applying for RPL or a credit transfer.

Entry Requirements:

There are no entry requirements for this qualification. Student will be required to provide their USI and complete a language, literacy and numeracy test.

ARC Training has policies, procedures and information to help create a safe and healthy, culturally diverse, friendly and non-discriminatory learning environment.

Pathways

On completion of this qualification you may wish to further your education by enrolling in any of the following qualifications:

- BSB61015 Advanced Diploma of Leadership and Management
- BSB51915 Diploma of Leadership and Management

Where will the training take place?

Training and Assessment will take place:

Classroom: Training and assessment takes place in a classroom and involves discussions.

Self-directed learning: Further study and assessment activities are done by participants in their own time.

Assessment: The methods in which students are assessed may include written questions, projects and observations.

What ARC Training provides?

We provide learning materials, assessment tools and a qualified trainer and assessor.

How long will the program run?

Students have up to 12 months to complete the course.

Career Pathways

- Business manager
- Sales team manager
- Team leader

How much will it cost?

Fee for Service: \$7,000

ARC Training can organise a payment plan with you to cover the cost of the course. Please contact an ARC Training representative for more information on 1300 793 146 for NSW and 1300 793 184 for QLD.

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ELECTIVE

BSBADM502	Manage meetings
BSBLED502	Manage programs that promote personal effectiveness
BSBHRM506	Manage recruitment, selection and induction processes
BSBMKG501	Identify and evaluate marketing opportunities
BSBMKG502	Establish and adjust the marketing mix
BSBWOR501	Manage personal work priorities and professional development
BSBRSK501	Manage risk
BSBFIM501	Manage budgets and financial plans

Please note: electives may change, depending on organisational and student needs.

Why participate in training?

- To receive a nationally recognised qualification.
- To further develop your career.
- To formalise your skills and knowledge.
- To learn to perform your job easier and better.

Learning Support

Students to have access to a Trainer/Assessor and the Student Services team to provide course and assessment support.